

BASIC Team Leadership Questionnaire

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The following statements are designed to allow you to evaluate your leadership of BASIC Teams. Using the following scale, please indicate how often you use the following leadership strategies:

1. Very rarely 2. Rarely 3. Sometimes 4. Frequently 5. Very Frequently
1. ___ I try to ensure that all team members have an opportunity to contribute to the team.
 2. ___ When leading a new team, I encourage team members to discuss the mandate of the team and understand the expectations that people have of it.
 3. ___ I ensure that team members take the time to develop a clear understanding of why the team was formed.
 4. ___ I acknowledge the contributions of team members.
 5. ___ I try to ensure that the required financial, material and technical resources are available to the team.
 6. ___ I encourage team members to share the workload.
 7. ___ I try to ensure that the knowledge and skills of the members of the team complement each other.
 8. ___ I help the team use appropriate methods to evaluate if we are reaching our shared objectives.
 9. ___ When tensions build during team meetings, I try to reduce them by adding a little humour or calling for a break.
 10. ___ During team meetings, I encourage those who are taking too much airtime to limit their contributions so that others can be heard.

Scoring Procedure and Reflections - BASIC Team Leadership

Scoring Procedure: Add the number assigned to each item and divide by 10 to obtain an average BASIC Team Leadership Score: _____

Reflections: An average of 4 or more indicates that you are effectively leading your team. If the average score is between 3.5 and 3.9, you are leading the team quite well but you need to improve in certain areas. A score of 3.4 or lower indicates that you should consider dedicating some time to learning team leadership skills.